



Centered in Christ, St. Joseph Catholic Academy builds scholars, leaders and stewards who will transform the world.



President Search
St. Joseph Catholic Academy
PK through 12th Grade
Kenosha, Wisconsin
Archdiocese of Milwaukee



History

For more than six decades, St. Joseph Catholic Academy has provided an environment for students that promotes academic excellence, high moral standards, personal responsibility and physical wellness.

Founded in 1957 by the School Sisters of St. Francis as St. Joseph High School, leadership has continually responded to the needs of the times - changing and adapting every step of the way. When local grade schools asked St. Joseph to add a junior high school in the 1990s, several parishes supported this effort. At the same time, St. Joseph became an Archdiocesan school with a lay Board of Directors.

Fast forward twenty years when three schools combined to create St. Joseph Catholic Academy - St. Mark Elementary, St. Joseph Interparish Junior High and St. Joseph High School. Now this PK through 12th grade college preparatory school is supported by 10 parishes and is the largest private school in the area.



10
parishes

SJCA Today

With its comprehensive focus on academic, moral, social and spiritual development throughout a student's entire educational journey, St. Joseph Catholic Academy (SJCA) has a consistent 100% graduation rate and ACT scores above state, local and national levels. More importantly, every SJCA student - from the youngest preschooler to graduating senior - is committed to serving God, others and the community.

Students of all religions and backgrounds are welcome. Students at SJCA are known, valued and loved by tremendously dedicated teachers and staff. From their earliest years, students learn to ask questions, pursue knowledge, seek the truth and love learning. They think deeply, read expansively and express themselves clearly in writing and speech. SJCA is creating future leaders whose vision, values and beliefs will have an amazing impact on our world.

Located in Kenosha, Wisconsin, just over an hour's drive from both Chicago and Milwaukee, SJCA benefits from a tight-knit community in a growing city bounded on the east side by beautiful Lake Michigan. The Upper and Lower Campuses are one mile apart and the President's office is housed in the Upper Campus.

Despite the implications of COVID-19, St. Joseph has provided in-person, daily instruction for the entire school year.



815
students

"I went to school here as did my two daughters. My girls are very different students. Everything comes easily to one, while the other has to work extra hard. They each were offered a tailored experience at SJCA, allowing both to thrive in their own ways."

Role of the President

The President of St. Joseph Catholic Academy provides inspirational, confident, growth-minded leadership to build on SJCA's strengths, particularly the PK-12 model. The President will serve as the official representative of the institution - the "face" of the school. He/she will form strong relationships with internal and external stakeholders, maintain the integrity of the mission and vision of the school, and manifest an inspiring Catholic identity.

The President reports to the Board of Directors, manages the external relations of the school and represents SJCA to an ever-increasing audience of prospective families and donors. The Directors of Development, Admissions, Finance, Facilities, Human Resources and Marketing as well as the Upper (6-12) and Lower (PK-5) Campus Principals report to the President.

The President's role at SJCA has been redefined after many years wherein the President also served as the high school Principal. The new President will preserve the history, traditions and culture while leading the school to grow and move forward. The President will focus on fundraising, enrollment, finance, staffing and planning while two strong Principals manage the ins and outs of academics, faith formation, student life, guidance, technology and athletics.

Because this is a new position, the placed candidate will have the opportunity to build an administrative structure to ensure a consistent, mission-driven, data-informed rigorous Catholic education exists from pre-kindergarten through 12th grade.

Priorities for the President

include...

8,629
alumni

- ◆ **Fundraising:** Substantially increase external support for operations, enhancement and endowment, through expanded fundraising efforts, particularly via personal solicitation.
- ◆ **Alumni:** Establish best practice programming, communication and engagement. Secure increased financial support and involvement from alumni and alumni parents.
- ◆ **Enrollment Management:** Determine optimal enrollment numbers and composition, and develop an aggressive marketing/recruitment posture including a compelling value proposition that clarifies the advantages of a SJCA education from PK-3 to senior year.
- ◆ **Finance/Facilities:** Manage SJCA's fiscal health in concert with the Director of Finance and Board, and provide oversight of grounds and facilities at both campuses.
- ◆ **Human Resources:** Attract and retain well-qualified and mission-driven faculty and staff, elevate professional development and achieve greater organizational effectiveness.
- ◆ **Academic Rigor and Innovation:** Work with Principals to expand on existing assets; introduce educational advances; maximize impact and extend the reach of the school.
- ◆ **Management:** Collaborate with school leaders in identifying best practices to accomplish school-wide initiatives. Promote communication and collaboration among the Administrative Leadership Team.
- ◆ **Leadership:** Possess a commitment and passion for fulfilling the mission of SJCA. Model SJCA's Lancer Value System within and outside the institution. Establish and implement a strategy for working effectively with the Board, supporting parishes, the Archdiocese, Wisconsin's Parental Choice Program and other partners. Provide key leadership to the upcoming strategic planning process.

Largest private
school in
Kenosha

100+
employees,
67 faculty

Wisconsin
Parental Choice
Program

"Success is not measured by GPAs, standardized test scores or athletic prowess, but by the relationships formed, knowledge internalized, skills mastered, challenges conquered and spirituality fully integrated into life."

Qualifications

The President of St. Joseph Catholic Academy will be a...

- ◆ Practicing Catholic.
- ◆ Mission-driven decision maker.
- ◆ Dynamic face of the school, representing St. Joseph to all constituent groups, able to bring people together and empower them to action.
- ◆ Effective team builder who will engage with the existing faculty and staff in a collaborative yet decisive manner.

Salary and Benefits

The President position begins July 1, 2021. This is a full-time position. Salary and benefits are competitive and commensurate with experience and qualifications.

Application Procedure

St. Joseph Catholic Academy has engaged Catholic School Management, a division of Christian Brothers Services, to facilitate this search. Interested and qualified candidates should submit electronically a letter of introduction; a resume; five professional references (names, email addresses and telephone numbers); and a written essay of no more than 500 words answering the question *“How would you develop relationships and subsequently invite financial investment in the mission of SJCA?”*

Application materials should be issued no later than March 25, 2021. *St. Joseph Catholic Academy reserves the right to hire prior to the deadline date should an ideal candidate apply.* Finalists will be subject to a criminal background check and pre-employment drug screening.

Send application materials to:

St. Joseph Catholic Academy President Search

Catholic School Management

Attn: Mary J. Foley at csmoffice@cbservices.org

“St. Joe’s sets our kids up to be very successful in college. My son is graduating in 3½ years with a double major. He easily transitioned to the studying he needed to do. What St. Joe’s offers to get students ready for college and their careers is phenomenal.”

Ideal candidates will possess...

- ◆ Relevant advanced degree and/or equivalent experience.
- ◆ Demonstrated business and financial acumen.
- ◆ Fundraising and marketing expertise.
- ◆ Outstanding communication, networking and negotiation skills.
- ◆ Experience working in an academic setting, with board relations and strategic planning a plus.



A division of Christian Brothers Services

Catholic School Management

cbservices.org/csm.html

The Lancer Value System

Spirituality / Humility / Generosity / Respect / Acceptance / Integrity / Accountability / Commitment