

**St. Joseph Catholic Academy**  
**Board of Directors Meeting**  
**August 31, 2020**  
**Location: Webex Conference**

**Present:** Kyle Vitkus, Sister Louise Bernier, Teresa LaMacchia, Drew Viola, Beth Bahr, Peter Specca, Christine Genthner, Bruce Varick, Jeanne Kessler, Bob Freund, Tom Ambro, Kim Daigle, Mike Bain, Matthew Rizzo, Brock Portillia, Tim Connolly, Bill Koenes

Kyle Vitkus called the meeting to order at 6:06 PM

Prayer Kyle Vitkus

May Board of Directors **Meeting Minutes** were reviewed and approved. P. Specca approved, Sr. Bernier 2<sup>nd</sup> motion.

**Consent Agenda** reviewed and approved. D. Viola approved, Bill Koenes 2<sup>nd</sup>.  
Consent Agenda

Board approval to remove item from Consent Agenda – Kyle Vitkus

- Remove B, page two, bullet 5 – regarding overload. P. Specca approved, T, Ambro Second.
- Operations Committee Meeting Minutes (Aug. 18, 2020). Remove May meeting minutes. M. Bain approved, B. Bahr 2<sup>nd</sup>.

Introduction of Kim Daigle, working with Jean during transition.

Auditors not on site yet, all documents requests have been sent, auditors may be on site late that week. Everything seems to be going well.

Finances - \$400,000 plus some additional funds from Uline. Smart payment coming next week. No transfers have been made from Johnson Bank. Liquidity is fairly healthy. State payment will be coming in September. Fairly flush for first quarter of school year.

**Board Officers**

Motion to maintain current Board Officers due to Pandemic. K. Vitkus motion to approve, Sr. Bernier 2<sup>nd</sup>.

Board Officers –  
Kyle Vitkus                      Chair  
Beth Bahr                        Vice-Chair  
Teresa La Macchia              Secretary

Peter Speca                      Treasurer

### **New member nominations**

Susan Harron – Active with SJCA community

Eric Kenesie – Controller ATC leasing – vested interested

John Hogan – St. Joseph H.S. graduate, Dooley Associates, Marketing strength

Paul Krumrie – 2 children students at SJCA, not a graduate

Paul Marik – Lt. Commander with Pleasant Prairie, safety and security

John Moyer – SJ graduate. Lawyer with Kenosha County

Motion to accept nominations, T. Ambro approved, Sr. Bernier 2<sup>nd</sup>.

Discussion of Board level, conversations of who may transition off. Kyle will email out requesting Board members status and future plans.

**2020/2021 Board Meeting Schedule** – please see attached, board reviewed and approved dates.

### **Start of 2020/2021 school year**

Back to school plan –

- Goal is to have student backs on campus and on-site for the year. Doors opened at 7am. Teachers are at classroom doors and help sweep students through the hallway. Staff is also positioned to keep students moving. Three entrance points are helping with this and working well. Hallways reflect city streets, single file, continue to move forward, 20 student desks, teacher's desk up front for the most social distancing possible. Cafeteria and LRC are being used for larger classes, to continue social distancing practices.
- No hot lunches, no vending machines, students are bringing their own lunch. Cafeteria and 4<sup>th</sup> floor space are being used for lunch hours.
- Staggered dismissals to reduce number of students in halls at same time and limit potential for congregating
- Sanitizing stations placed throughout the school
- Postponed events until 2<sup>nd</sup> semester. But some class masses will continue.
- Kenosha County Health Dept. meetings, ordered PPE, use of 360 sprayers for sanitizing, one upper and lower – flexibility is key
- 60 students virtual for the year
- Body mic for teacher doing virtual learning, more mobility

### **Enrollment Report**

- 820 total enrollment
- All areas are up except H. S.
- 197 Choice students – 24% of student population

Tom Ambro inquired to Bob Freund whether SJCA would be able to add enrollment should KUSD change to all virtual. Bob indicated this would not be an issue

### **President/Principal/Director Reports**

- New personnel in report
- WIAA Award of Excellence, SJCA students received several
- Substitute teachers are exclusive to SJCA to help with safety, eight are exclusive, six subs opted out.
- School safety grant helped equip classrooms with radios and updating other school safety practices

Tom Ambro inquired whether SCJA is doing COVID screening. Bob shared that the Health Department didn't think temp. screening wasn't worth the effort. Recommends students/family/staff using Self check, if sick don't come in. In light of the Pandemic 10 day sick policy will allow for flexibility.

### **Civil Unrest**

How SJCA handled recent rioting. Determined boarding up the school was difficult due to limited time, material, and manpower. Liz Uline hired security firm to secure the campus as best they could. No major issues. Thank you Liz!

Discussion of an addition of Martin Luther King Jr. plaque marking his previous visit at SJCA. Consideration be made regarding using this as an opportunity to share and educate students.

**Adjournment** at 7:57pm. C. Genthner approves, M. Bain 2<sup>nd</sup>.